



Mira Loma High School Parent Organizations



MLHS IBPO Meeting Minutes April 21, 2021 | Zoom 6:30pm

Attendance:

IB PO Board Members

Co-Presidents:	Sandra Caraway Christan Chittenden
Vice President:	Hilary McLean
Secretary:	Jennifer Z Lewis
Co VPs of Dev.:	Sandra Caraway Christan Chittenden

Staff & faculty:

Principal: Lynne Tracy
Incoming Principal: Cletus Purinton
IBMY: Rachel Volzer
IB Diploma: Rochelle Jacks

Other:

Jackie Yip
Roy Rubiano
Jessica Cheong – Hoods and Chords

1. **Sandra Caraway calls meeting to order at 6:33 pm**
2. **Review / Approve meeting minutes**
 - a. Motion made to approve March 2021 meeting minutes by Christan Chittenden, seconded Lynne Tracy. Motion approved.
3. **Presidents Report/ Treasurers** – Sandra Caraway / Christan Chittenden
 - a. Senior Dinner. See committee report section
4. **Principal's Report** – Lynne Tracy
 - a. Update was given during principals meeting early in the evening.
5. **IB Report** – Rochelle Jacks
 - a. See IB coordinator report.
6. **IB MYP Report** – Rachel Volzer
 - a. See IBMY coordinator report.
7. **Treasurer's Report** – Sandra Caraway
 - a. No change.
8. **Vice President Development** – Sandra Caraway / Christan Chittenden
 - a. No updates. Donations continue to come in. OPEN Position next year!



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9. Committee Reports (only listed committees with updates)

- a. Alumni Breakfast / luncheon: Sandy to assist with this next year since there was no info transfer during covid.
- b. Churchill liaison – Let them know MLHS has open board positions. Perhaps schedule a meeting between boards this summer.
- c. College Sunday – Planning for September.
- d. Hoods & Chords – orders will start soon. Jessica to count inventory. Students will get them June 4th.
- e. Hospitality – Event planned. Panera bread box lunches. HOWE location to be used. 128 total staff.
- f. Teacher funding requests – Dedicated donation for \$3000 to go to art program. To match there is a teacher funding request from art dept for \$3000. Motion to accept teacher funding request from Art dept in the amount of \$3000 made by Hilary McLean. Seconded by Christan Chittenden. Motion passed.
- g. Web page – Independent IBPO web page. Ready for launch in 3-4 weeks.
- h. Senior signs- Are a go and will hopefully be here by May 21 for distribution at Senior dinner.
- i. Senior Dinner (May 21) – Invitation is about to go out. Asking for RSVP by May 14th. Caterer selected (Boxed meals). All tables & chair will be delivered. We will follow CDC guidelines. Permit is in order.

Next meeting May 19, 2021 6:30pm on ZOOM | Meeting adjourned at 7:15 pm



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IBDP Coordinator Report IBPO March 2021 meeting

21 April 2021 / 6:30 PM

Rochelle Jacks

5 Year Review

- We have received official notification of our upcoming 5 year review. The process will take place over the next 12 months and include a Self Study, Action Plan and review of feedback from stakeholders.
- Meeting with the IB Manager 4/28

IB Exams May 2021

- Mira Loma is on the non-exam route for May 21 IB Assessment
- Internal Assessments have been submitted to IB for grading
 - 869 coursework submissions
 - 249 testing students
 - 67 Full DP Seniors, 33 Associate Seniors, 40 Certificate Seniors
- Predicted Grades are still being generated by teachers.
- Final list of IB Diploma, Associate and Certificate students submitted to Principal's Secretary today
- Scores will be released July 6th, 2021. Students use their personal code and PIN to access

IB Exams May 2022

- Schedule is the same as May 2021, IB is keeping adjustments to exams and curriculum made for M21
- Juniors have submitted their EE topics, approximately 60 Full Diploma and 40 Associate Seniors next year.

Budget/Staff

- 2020-21 funds available for supplies, teacher requests are being collected
- Surplus to fund teacher requests, Summer and Spring training fees if possible
- Possible subscription to JSTOR for 2021-22 School year
- Budget request forms have been submitted to teachers for 2021-2022
- 8 teachers will need training 2021-22
- Fees for 5 Year evaluation will be included in 2021-22 budget



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IB MYP Coordinator's Report 21 April 2021

Budgeting and Updates

We are looking at funding and the expenditures of the IB program this year at MLHS and we have decided to shuffle funding around to help provide payment this year to teachers who graded the Personal Projects; especially under the circumstances, it seemed fitting to provide a financial recognition for their extra efforts! We have the money so we are putting it towards what is needed ☺

We are looking at trainings for next year, and will be seeking feedback from those who have completed/participated in the virtual trainings this past spring. We will seek to find a solution to the upcoming needs, while exploring all of the new and traditional options in training staff members.

Finalizing the Personal Project submissions

This year we were asking teachers/project supervisors to mark the reports for this assessment. The teachers were briefed on the new expectations and rubric requirements, and those who needed extra support were provided one on one assistance from the coordinator (me). We hosted a virtual Showcase this year, and thanks to Taja Ferrarini and Josh Stinson, I was able to make this happen! The students did a wonderful job on the Personal Project Showcase event and eagerly await the scores from IB.

On a side note, I have yet to find someone to commit to being the Personal Project Coordinator for the upcoming year, so I will continue the course until one is selected. What does this mean? It means that I will be introducing the personal projects to the current 9th graders in the coming weeks and getting them set up for a successful summer/fall project.

IBPO Funding Request(s):

None at this time – see earlier reason in budget and updates

The Future of IBMYP at MLHS

Our numbers for the incoming class are holding steady but slightly lower than last year, which is to be expected under the circumstances ☺ - Currently at 157 but we have about 10+ applicants in process – so that would make us almost even with last year if they all enroll.

The Internal Assessments/IB Marks

Our teachers are finalizing internal assessments for all courses, and will be posting 1-7 marks for each student by the end of May. I will be updating the ledger for each student accordingly.

Reminder: Community service and Personal Project all factor in to the Certificate and Associate Certificate eligibility, along with the 1-7 scores for all IBMYP courses.